

# Pooch-a-Palooza



Dear Friend,

The Monee Park and Recreation Department would love to have you join us as a craft vendor at the 2025 Village of Monee Pooch-a-Palooza Craft Show. **The cost of a booth for 1 day is \$10.00.** The show will be held from 10 am- noon on August 9th, at Firemen's Park, 5218 W. Court St., Monee, IL 60449

The approximate booth size is 10' x 10'. **The fee includes the booth space only and does not include tent, tables, chairs or electricity. Electric is not available.**

The Monee Event will be advertised on the Village Website, Facebook, and on Flyers sent throughout the Village.

Please complete and return the enclosed application, along with your check or money order, to the address provided by August 1<sup>st</sup>, 2025. The earlier you commit to the Pooch-a-Palooza, the earlier we can begin listing on our website and in our advertisements as our craft vendors.

Be sure to read the rules and regulations. Directions and further information will be provided with your reservation confirmation.

We look forward to your participation in the 2025 Pooch-a-Palooza Craft Show. If you have any questions, please call us at 708-534-8302 or email [Bbowers@VillageofMonee.org](mailto:Bbowers@VillageofMonee.org)

Sincerely,

*Brenna Bowers*

Brenna Bowers

Parks and Recreation Supervisor



### Craft Show Rules & Regulations

- \*Registration will be taken and spaces assigned on a first-come, first served basis. Prior registration is mandatory by August 1<sup>st</sup>, 2025
- \*we reserve the right to deny an applicant.
- \*NO RUMMAGE OR MANUFACTURED ITEMS WILL BE ALLOWED.
- \*There will be NO RAIN DATE. NO REFUNDS.
- \*We cannot accept post-dated checks
- \*Entry deadline is August 1<sup>st</sup>, 2025.
- \*No vendor at the Pooch-a-Palooza Crafter has an exclusive on the crafts sold. We will do our best to not place like vendors next to each other. No Guarantees thank you.
- \*The Craft Show is held OUTDOORS \*If a participant wishes to leave early, Staff or Volunteers will NOT be responsible for items in your booth if left unattended or help you take items to your vehicle.
- \*No Vehicles will be allowed on the park grounds at any time. Including set up/break down during event hours.
- \*The size of your booth space is approximately 10'x10'. Crafters are responsible for providing their own display materials, tents or canopies which must be free standing. No stakes are allowed. Weighted anchors are recommended. Examples of weighted anchors are cinder blocks, 5-gallon buckets or jug filled with water.
- \*There is no access to electricity.
- \*Crafters must provide their own tables and chairs.
- \*The Monee Parks & Recreation Department expects participants to carry liability insurance for their own protection. Crafters are not covered under any Village insurance including worker's compensation, medical, liability, etc
- \*Crafters retain all proceeds from sales and are responsible for collecting and reporting any/all sales tax.
- \*Vendors may not conduct any raffles etc. without a Village Raffle Permit
- \*No Crafter may give away, distribute or sell any food, beverages or water. If you have food samplings (i.e. dips, salsa) please call Will County Board of Health for a food vendor application and more information.
- \* Local Law enforcement and Event staff will be available throughout the day and evening, however, they are not responsible to watch or police your booth. Displays left unattended or left out are done so at the participant's own risk.
- \*Trash receptacles will be located throughout the Event site but they may not be brought into individual booths. Spaces must be free of any litter/unsold items at the end of the Event.
- \*The Monee Parks & Recreation Dept. will be advertising Pooch-a-Palooza in various ways, however you too can do your part to bring more people to the event. Post flyers at other festivals or craft shows you attend, use facebook or twitter if you are online. Email patrons you may have sold to in the past. Post flyers at your library, grocery store or other places you may frequent. In general, SPREAD the Word.
- \*Rules are subject to change, other rules may apply.
  
- \*We apologize for any inconveniences that can occur during our construction. We will keep you updated as a vendor for any adjustments.

# Pooch-a-Palooza



**August 9th, 2025**

**Firemen's Park  
5218 W. Court St  
Monee, IL 60449  
708-534-8302**

Arts & Craft Application (Please Print Clearly)

Business Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Cell/Evening Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Exhibit Space: 10'x10' - # of exhibit spaces needed \_\_\_\_\_ \$10.00 each = \_\_\_\_\_ Total\$ \_\_\_\_\_

Description of items at show (check all that apply):

- |   |   |                                       |                                  |                                  |
|---|---|---------------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> Candles          | <input type="checkbox"/> Clothing       | <input type="checkbox"/> Leather      | <input type="checkbox"/> Wood    | <input type="checkbox"/> Glass   |
| <input type="checkbox"/> Toys             | <input type="checkbox"/> Outdoor Living | <input type="checkbox"/> Furniture    | <input type="checkbox"/> Bowls   | <input type="checkbox"/> Collars |
| <input type="checkbox"/> Art              | <input type="checkbox"/> Floral/Silk    | <input type="checkbox"/> Soaps/Scents | <input type="checkbox"/> Wreaths | <input type="checkbox"/> Textile |
| <input type="checkbox"/> Ceramics/Pottery |   | <input type="checkbox"/> Other        |                                  |                                  |

Please describe: \_\_\_\_\_

Payment and cancellation Information: Check or Money Order payable to Pooch-a-Palooza must be received by 5pm Friday, August 1<sup>st</sup>, 2025 . **THERE WILL BE NO REFUNDS of booth space fees for any reason.**

### Waiver and Acceptance Information (Signature Required)

I/We agree to assume all risk associated with participating in this event, including but not limited to, falls, the effects of weather and any other loss, cost or damage. Having read this release and in consideration of the acceptance of my entry fee, agree to waive, release and hold harmless, the Pooch-a-Palooza, The Village of Monee, and any other sponsor, all other workers, and volunteers from any and all claims, liabilities, demands, damage, loss, cost, and expense, of any kind arising out of my participation in this event. I am fully insured for any situations that may occur. I agree to allow the Village of Monee to post pictures/video of the event, which may include pictures of me, anyone in my booth, my booth or that of my merchandise in any/all publications.

I/We have read and agree to the waiver information above and will abide by the rules and regulations for the 2025 Pooch-a-Palooza Craft Show.

\_\_\_\_\_  
Signature(s)

\_\_\_\_\_  
Date

Mail Completed Application and Payment to: Village of Monee ATTN: Pooch-a-Palooza 25711 S. Egyptian Trail Monee, IL 60449  
For questions/further info: e-mail [bbowers@Villageofmonee.org](mailto:bbowers@Villageofmonee.org) or call (708) 534-8302