



MONTHLY LOCAL TAX & PROCESSING FEE RETURN

MM/YY: ____/2025

Required to be presented to the Village Treasurer or Finance Director by the 15th of the following month to avoid fines/interest.



BUSINESS NAME & LOCATION

PAYEE NAME & ADDRESS (If Different)

Name: _____
D/B/A: _____
Address: _____
City: _____ State: ____ Zip: _____
FEIN: _____ Illinois Sales Tax Number: _____

Businesses within the village are required to collect taxes / transaction processing fees that are to be charged on transactions by the business and remitted to Village of Monee on a monthly basis by the 15th of the subsequent month.

- Alcohol* 1% per transaction for consumption on premises, 2% per transaction for retail (carry-out)
Tobacco* 2% per transaction
Fire Arms* .. 2% per transaction
Vehicles* 1% per transaction of any titled vehicle (applies to transactions that require use of ST556)
Cannabis* .. 5% per transaction of any products with cannabis ingredients (as defined/regulated by state laws)
Fuel 3¢ per gallon
Lodging10% per transaction

* If more than half of sales generated (in either transaction quantity or total dollars) within the business include these products then the tax/processing fee shall apply to all transactions within that business.

\$ _____ Total of alcohol sales for consumption on premises x 1% = \$ _____
\$ _____ Total of alcohol sales for retail/carry out x 2% = \$ _____
\$ _____ Total of tobacco sales x 2% = \$ _____
\$ _____ Total of fire arm and ammunition related sales x 2% = \$ _____
\$ _____ Total of titled ST556 related sales (titled personal property) x 1% = \$ _____
\$ _____ Total of products sold containing cannabis related ingredients x 5% = \$ _____
\$ _____ Total of other product sales * x ____ % = \$ _____

Subtotal A \$ _____

_____ Total Gallons of all Fuel [Delivered Sold] x 3¢ \$ _____

\$ _____ Total of lodging/hotel sales x 10% = \$ _____

Subtotal B \$ _____

TOTAL (Subtotal A + Subtotal B) \$ _____

Discount (0.5% of Subtotal A if received by Village before 15th of month) \$(_____)

Make check payable to Village of Monee, 5130 W Court St, Monee, IL 60449

TOTAL PAYMENT \$ _____

Affidavit:

I HEREBY CERTIFY THAT THERE ARE NO WILLFULL OMISSIONS, MISREPRESENTATIONS IN, OR FALSIFICATIONS OF, THE SUBMITTED INFORMATION. Signature of authorized principal owner, partner, corporate officer or manager is required.

Signature _____ Printed Name and Title _____ Date _____