



VILLAGE of MONEE



CONTRACTOR LICENSE APPLICATION 2018

DATE REQUESTED: _____

Application Type:

- \$150 General Contractor \$100 Sub-Contractor

Business Info:

Business: _____ Phone: (____)____-_____
 D/B/A: _____ Phone: (____)____-_____
 Address: _____ Fax: (____)____-_____
 City: _____ State: ____ Zip: _____

Mailing address (for municipal correspondence):

Business: _____
 Attention: _____
 Address: _____
 City: _____ State: ____ Zip: _____
 Email: _____

Trades Info:

Please check any products/services that apply to your business and review the Registration and Bond Requirements:

- Plumbing Electrical Carpentry Roofing HVAC Concrete Asphalt Masonry Insulation
 Drywall Fire Suppression Alarm Security Excavating Landscape Lawn Irrigation Pools
 Fences Siding Windows/Doors Decks/Sheds Sewers Signage Backflow/RPZ _____

Business Structure:

Please check the applicable business structure (provide copies of related documentation):

- Sole Proprietorship Date Filed with County Clerk: _____ County Filed: _____
 Partnership Date of Formation: _____ Filed with: _____
 LLC Date of Formation: _____ State: _____
 Corporation Date of Incorporation: _____ State: _____

FEIN: _____ IL Sales/Use Tax Number: _____

SIC Code: _____ Secretary of State Filing Number: _____

Please check any products/services that apply to your business and review the Registration and Bond Requirements:

Contact Info:

- Corporate Officer Owner Partner General Manager

Name: _____ Phone: (____)____-_____
 Address: _____ Phone: (____)____-_____
 Address2: _____ Phone: (____)____-_____
 City: _____ State: ____ Zip: _____
 email: _____

Driver's License: _____ State of Issue: ____

Additional Info: _____



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Registration and Bond Requirements:

- 39
- 40
- 41
- 42 CONTRACTOR REQUIREMENTS: All contractors doing work in the Village of Monee must be licensed and
43 bonded with the Village or State (proof of state licensed required) prior to
44 starting work. Permits will not be issued unless all contractors noted on the
45 permit are licensed and bonded.
- 46 SURETY BOND: A General Contractor requires a \$20,000 Surety Bond made out to the
47 Village and a Village license. Homeowners acting as general contractor for
48 their own single family home, and are to remain on their own property, must
49 sign a waiver and are still required to obtain a \$20,000 Surety Bond.
50 Carpentry, Concrete, Drywall, Excavating, Heating and Air Conditioning
51 (HVAC), Masonry, Paving, Sewer, etc are all required to obtain a Village
52 License and a \$20,000 Surety Bond made out to the Village.
- 53 CERTIFICATE OF LIABILITY INSURANCE: The Village of Monee requires Certificate of Insurance listing the Village of
54 Monee as certificate holder with a minimum General Liability of \$1,000,000,
55 Property Damage and Bodily Injury of \$50,000. Additionally Workmen's
56 Compensation of \$100,000.
- 57 ELECTRICAL CONTRACTORS: Electrical contractors must submit a current NEC or City of Chicago
58 Electricians license and have a \$20,000 Surety Bond made out to the Village.
- 59 FIRE SPRINKLER CONTRACTORS: Contractors must submit a current State of Illinois license and have a
60 \$20,000 Surety Bond made out to the Village.
- 61 LAWN SPRINKLER CONTRACTORS: Contractors must submit a current State of Illinois 060 license to install the
62 lines and a current State of Illinois 055 license to install the RPZ (and water
63 meter, if applicable). Provide an itemized list and copy of all State Licensed
64 061 irrigation company employees that may be on site.
- 65 PLUMBING, ALARM, CONTRACTORS: Contractors must submit a copy of the current State Registration. No surety
66 bond is required. If also doing sewer work, a Monee License and a \$20,000
67 Surety Bond is required.
- 68 ROOFING CONTRACTORS: Roofing contractors must submit a current State of Illinois Roofing License,
69 obtain a Village License, and have a \$20,000 Surety Bond made out to the
70 Village.
- 71 SIGNAGE CONTRACTORS: Signage contractors installing electrified signs must also have a copy of the
72 current Electrical Contractors license.
- 73 CHANGING CONTRACTORS: If, during the course of construction, it is necessary to change contractors,
74 you must notify the Building Services Department and fill submit a new of
75 Contractor License Application for our files.
- 76 SCHEDULING INSPECTIONS: A list of required inspections will be included in your permit packet. There is
77 a 1-2 BUSINESS DAYS NOTICE is required to schedule any inspection.
- 78 RE-INSPECTIONS: If any re-inspections are necessary, a \$50 fee must be paid before the re-
79 inspection will take place
- 80 DAMAGES: No Village properties, streets, or sidewalks are to be cut and/or damaged in
81 any way. If done so, the Contractor will be held liable and any municipal
82 assets affected must be repaired or replaced to its original condition.
- 83 FINES/PENALTIES: Fees may be doubled plus a \$200 penalty per day or occurrence.
84 Additionally, a stop work order may be issued per any work started without
85 obtaining License, Permit, or Inspections.
86



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Affidavit:

I HEREBY CERTIFY THAT THERE ARE NO WILLFULL OMISSIONS, MISREPRESENTATIONS IN, OR FALSIFICATIONS OF, THE SUBMITTED STATEMENTS, ANSWERS, AND ATTACHMENTS. I AM AWARE THAT SHOULD INVESTIGATION DISCLOSE SUCH OMISSIONS, MISREPRESENTATIONS, OR FALSIFICATIONS, MY APPLICATION WILL BE REJECTED, OR IF ALREADY ISSUED, MY LICENSE WILL BE SUBJECT TO REVOCATION. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO NOTIFY THE VILLAGE OF MONEE OF ANY CHANGES TO THE SUBMITTED INFORMATION, IMMEDIATELY AS THEY OCCUR.

I FURTHER ACKNOWLEDGE THAT FAILURE TO OBEY ALL FEDERAL, STATE, AND LOCAL LAWS OR OBTAIN PERMITS AND INSPECTIONS OR MAINTAIN INSURANCE MAY SUBJECT THE BUSINESS TO PENALTIES, REVOCATION OF LICENSES.

Signature of principal owner(s), partners or corporate president (the persons signing this application must be included in the submitted contact information forms).

Signature Printed Name and Title Date

Signature Printed Name and Title Date

Workmen's Compensation Affidavit for Request of Exclusion:

I HEREBY CERTIFY THAT, I WILL BE THE ONLY EMPLOYEE OF MY BUSINESS PROVIDING SERVICE(S) OUTLINED AND DESCRIBED IN THE VILLAGE OF MONEE CONTRACTOR LICENSE APPLICATION.

IF THE SERVICES OF THE OTHER PAID OR UNPAID EMPLOYEES PERFORMING WORK UNDER MY CONTROL ARE USED, I ACKNOWLEDGE THAT I AM REQUIRED BY THE VILLAGE OF MONEE TO SUBMIT PROOF OF WORKMEN'S COMPENSATION INSURANCE. ANY SUBCONTRACTOR UNDER MY AUTHORITY WITH PAID OR UNPAID EMPLOYEES PERFORMING WORK LISTED ON THE BUILDING PERMIT APPLICATION WILL BE REQUIRED BY THE VILLAGE OF MONEE TO SUBMIT PROOF OF WORKMEN'S COMPENSATION INSURANCE.

I ACKNOWLEDGE THAT IF I AM FOUND IN VIOLATION OF ILLINOIS WORKMEN'S COMPENSATION ACT 820 ILCS 305, THAT MY VILLAGE OF MONEE CONTRACTOR'S LICENSE MAYBE SUSPENDED OR REVOKED.

Contractor Signature Printed Name and Title Date

Notary Stamp Notary Signature Date

This Workmen's Comp Exclusion Request section must be signed before a Notary Public to be valid for the use of Workmen's Compensation Insurance Exclusion. Faxed Copies of this section will not be accepted.

Community Visibility/Participation:

Which of the following you would consider participating with (sponsorship/advertising/helping/etc):

- Fall Fest Kids Day Parks & Rec Programs Christmas Easter Halloween Village Newsletter
- Boy Scouts Girl Scouts Baseball Football Other: _____

Contact: _____ Phone: (____)____-____ Fax: (____)____-____

Address: _____ email: _____

City: _____ State: ____ Zip: _____